



**COLUMBUS TECHNICAL COLLEGE**

**LOCAL BOARD OF DIRECTORS' MEETING**

*June 25, 2024*

*12:30 p.m. J. Robert Jones Conference Technology Center*

**A G E N D A**

*Welcome and Call to Order*

*Crystal Shahid*

*Approval of Minutes for May 28, 2024*

*Crystal Shahid*

*Columbus Technical College Update*

*Martha Ann Todd*

*Departments' Reports via Presentation*

*President's Leadership Team*

*Academic Affairs - David Kuipers*

*Administrative Services - Karen Thomas*

*Adult Education - April Hopson*

*Student Affairs and Communications - Tara Askew*

*Economic Development - Jamie Loyd*

*Institutional Advancement - Susan Sealy*

*Institutional Effectiveness - Amelia Mills*

*Adjourn*

*Crystal Shahid*



*Columbus Technical College*  
**Local Board of Directors Meeting Minutes**  
**928 Manchester Expressway**  
**Columbus, GA 31904**

Tuesday, May 28, 2024  
12:30 p.m., J. Robert Jones Conference Technology Center

**Board of Directors**

**Christopher Brazell**  
Muscogee County

**Travis Chambers**

Muscogee County

**Dr. James Elder**  
Muscogee County

**Sen. Ed Harbison**  
Muscogee County

**Isaiah Hugley**  
Muscogee County

**Jon-Erik Jones**  
Quitman County

**David Lewis**  
Muscogee County

**Colin Martin**  
Muscogee County

**Jerald Mitchell**  
Muscogee County

**Cassie Myers**  
Muscogee County

**Sen. Randy Robertson**  
Muscogee County

**Rev. Eric Seldon**  
Muscogee County

**Crystal Shahid**  
Muscogee County

**Rep. Vance Smith**  
Harris County

**Edwina Turner**  
Stewart County

**Martha Ann Todd**  
President

**Board Members Present:** Travis Chambers, James Elder, Isaiah Hugley, Jon-Erik Jones, Colin Martin, Cassie Myers, Eric Seldon, Crystal Shahid, and Edwina Turner

**Board Members Absent:** Christopher Brazell, Ed Harbison, David Lewis, Jerald Mitchell, Randy Robertson, and Vance Smith

**Staff Present:** Tara Askew, April Hopkins, David Kuipers, Amelia Mills, Susan Sealy, and Karen Thomas

**Call to Order:** Chairwoman, Crystal Shahid, called the meeting to order at 12:30 p.m.

**Approval of Minutes of Last Meeting:** Chairwoman Shahid called for a motion to approve the May 28, 2024 meeting minutes. The motion to approve the minutes was made by Travis Chambers and was seconded by Edwina Turner. The motion passed and the minutes were approved.

**Columbus Technical College Update** – Martha Ann Todd

Presentation included the following:

- Columbus Technical College's goal is to provide workforce development for the community. This is done by offering education and training that will promote job placement, career building, family support, and financial independence.
- CTC's New Tagline:
  - Transforming your tomorrow today.
  - Transforming tomorrow today.
- President Todd welcomed our new Local Board members
  - Rev. James Elder, Pastor of First Baptist Church
  - Rev. Eric Seldon, Aflac
- President Todd presented the nominations for the election of officers for FY 2025. The nominations were Cassie Myers as chair and Colin Martin as vice chair. The nominations were moved by Edwina Turner and seconded by Jon-Erik Jones. The nominations for the new Local Board officers were officially approved.
- Projects
  - VECTR Building
    - Commercial Truck Driving is there and running
      - Hope eligible students, the cost is only \$36
    - To be named after Col. Ralph Puckett
    - Its location is ideal for veterans and people who live in the 31903 area code
  - Center for Aviation, Robotics, and Innovative Technologies
    - Location: 4848 River Road (old carpet warehouse)
    - Aviation program (starting this fall)
    - Photovoltaics program
    - Electric Vehicle program (to be expanded)

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 CTC LBOD 050824  
Presentation.pdf

 Local Board  
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- **Academic Affairs** – Report given by David
  - Industry Connections
    - KIA Tour with instructors
    - Industry visits
      - Culinary Arts program
      - Robotics Lab
      - Health Science Labs
  - Curricula Updates
    - Dental assisting
    - Practical nursing
    - Certified Nurse Aide (CAN)
    - Cosmetology
    - Barbering
  - Highest Enrolled Programs In FY24
    - Healthcare Assistant
    - General Education
    - Nursing/Practical Nursing/CAN
    - Computer Sciences
- **Administrative Services** – Report given by Karen Thomas
  - Budget
    - Net revenue is \$1,241,844.22, period ending April 30, 2024
  - Audits
    - State Health Benefits Plans Audit
    - Held on May 15, 2024, No findings
  - Budgeting
    - Working Departmental budgeting for FY25
    - July 1st starts the new fiscal year
  - Donated Vehicles to CTC
    - Columbus Police Dept. has donated two police vehicles
    - Tags and titles have been received
    - Next they will be painted and decals will be added
- **Adult Education** – Report given by April Hopson
  - Early Childhood
    - DECAL
      - Grant provides assistance help support them with school supplies
    - 53 Spring Semester Graduates
      - 32 of these graduates are continuing on for H.S. Diploma
      - 21 have joined the workforce
  - Career Plus
    - 6 graduates and 2 TCC's
  - Language Champion Badge Program
    - Toolkit will be embedded within the Early Childhood program
      - Enhances engagement, language and literacy.
      - 23 community and student participants

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- **Economic Development** – Report given by Martha Ann
  - Training programs
    - New electrical trainers, Kysor Warren/Epta
    - New PLC trainers, TCSG Dept of EcDev
  - Modern Campus
    - Developing and implementing new online platforms
  - Army Career Skills Program (CSP)
    - For transitioning soldier within 180 days for exiting the military
    - Up to 120 days of skills training
    - Collaborates with business & industry partners
      - CDL
      - Cybersecurity
      - Cert. Production Specialist (CPT)
      - Logistics
      - Customized Training
        - Provides the opportunity for businesses to design their own training
- **Advancement** – Report given by Susan Sealy
  - VECTR Capital Campaign
    - Making progress and doing well
  - Gifts to the CTC Foundation
    - We have just received two large gifts
    - Looking to hear from the Amos Foundation in June
  - Currently preparing grant proposals
    - Truist
    - Pratt & Whitney
    - Enterprise Mobility
- **Institutional Effectiveness** – Report given by Amelia Mills
  - Cognia
    - Completed the engagement review process to earn accreditation (summer 2024)
    - This will allow the Adult Education Program to award high school diplomas
  - SACSCOC
    - Currently reviewing the SACSCOC off-site report
    - Preparing written responses to their questions concerning the report
    - They will be on campus September 24<sup>th</sup> – 28<sup>th</sup>

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- **Student Affairs and Communications** – Report given by Tara Askew
  - Enrollment
    - 24% increase in enrollment compared to 2023
    - 2081 students registered with additional enrollment from CDL, Mobile Construction and Welding Labs.
  - Graduation
    - Spring commencement ceremony will be held Thursday, June 13 at 7 PM
    - 676 credentials that have been awarded for this spring semester University,
    - 178 associate degree
    - 85 diplomas
    - 298 Technical Certificates of credit (TCC)
    - 115 Dual Enrollment
  - Senior Signing Day
    - 46 students participated
    - Received information and signed up to attend CTC

Old Business – None

New Business – Non

**Adjourn:** *There was no other business for discussion. Upon appropriate motion and second, the Board adjourned at 1:00 p.m. The date of the next Board meeting is scheduled for June 25, 2024. Minutes respectfully submitted by Ms. Shanell Scott, President's Office.*